



7 January 2011

Job Description

Title: General Manager, International Affiliate
Dept: Administration
Appointed By and Reports To: Affiliate Board of Directors

General Function:

Establish and oversee all day-to-day operations and management of Campbell Scientific, Inc., (CSI) remote office; development and execution of marketing plan; ability to recognize changes in applications or markets and specify product needs/changes in order to keep products competitive; oversee the receipts and disbursements of corporate moneys, comply with tax filings, retain appropriate business insurance, maintain appropriate accounting policies, and report to the board of directors the corporate financial activity together with recommendations for improving efficiency.

Knowledge and skills:

Minimum BS degree in engineering or science or equivalent experience; PC and PC peripheral operation; fluency in English required, Mandarin and/or Cantonese recommended; ability to organize thoughts and write clear, concise text as well as ability to make verbal presentations, have strong computer skills, and a general knowledge of electronics; accuracy and attention to detail; supervisory skills; business system; analysis and organization skills; familiarity with finance; requires a thorough knowledge of specifications and operation of CSI dataloggers and software; familiarity with CSI marketing policy and an understanding of CSI's full product offering.

Duties and Responsibilities:

Engages in activities that promote CSI and the products they represent. Must be capable of long-distance travel and extended periods of fieldwork. Responsible for hiring and personnel supervision; educate and train new employees on CSI products; provide customer support and fault diagnosis by phone and email with site visitations when necessary; advertising, website, localization of manuals; attend exhibits and professional meetings, sales calls, demonstrate products, product testing, isolate system faults in hardware and software; regular financial reporting to the board of directors; review pay and other management practices for reasonable consistency throughout the company and report periodically to the board; cost accounting and participation in periodic review and updating of pricing; other responsibilities as assigned by the board of directors.

This is a full-time, salaried position with full employee benefits, including paid medical and dental insurance and retirement. Only qualified applicants considered. If you are interested and meet the above qualifications, forward a current resume AND a completed CSI *Application for Employment* (available at www.campbellsci.com) to Campbell Scientific, Inc., 815 West, 1800 North, Logan, UT 84321. Campbell Scientific, Inc., is an EOE/AA company.